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Bridgend County Borough Council
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Legal and Regulatory Services /
Gwasanaethau Cyfreithiol a Rheoleiddiol
Direct line / Deialu uniongyrchol: 01656 643148
Ask for / Gofynnwch am: Mr Mark Anthony Galvin

Our ref / Ein cyf:
Your ref / Eich cyf:

Date / Dyddiad: 23 June 2015

Dear Councillor,

TOWN & COMMUNITY COUNCIL FORUM

A meeting of the Town & Community Council Forum will be held in the Council Chamber, Civic Offices, Angel Street, Bridgend on **Monday, 29 June 2015 at 4.00 pm.**

AGENDA

1. Apologies for Absence
To receive apologies for absence (to include reasons, where appropriate) from Members/Officers
2. Declarations of interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members' Code of Conduct adopted by Council from 1 September 2008
3. Approval of Minutes 3 - 8
To receive for approval the Minutes of a meeting of the Town and Community Council Forum dated 30 March 2015
4. Assessment of School Crossing Patrol Sites 9 - 14
5. Town and Community Council Fund 2015-16 15 - 20
6. Schedule of Agenda Items 21 - 24
7. Urgent Items
To consider any other item(s) of business in respect of which notice has been given in accordance with Rule 4 of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency

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Yours faithfully

P A Jolley

Assistant Chief Executive Legal and Regulatory Services

Distribution:

Councillors:

S Aspey
M Butcher
L Ellis
EM Hughes
RD Jenkins
CL Jones
HE Morgan

Councillors

MEJ Nott OBE
DG Owen
G Phillips
DR Pugh
CL Reeves
M Reeves
D Sage

Councillors

CE Smith
RL Thomas
HJ Townsend
R Williams
M Winter

Plus a representative from each of the following Town/Community Councils:-

Brackla
Bridgend
Cefn Cribwr
Coity Higher
Cornelly
Coychurch Higher
Coychurch Lower
Garw Valley
Laleston
Llangynwtd Lower
Llangynwyd Middle
Maesteg
Merthyr Mawr
Newcastle Higher
Ogmore Valley
Pencoed
Porthcawl
Pyle
St Brides Minor
Ynysawdre

MINUTES OF A MEETING OF THE TOWN & COMMUNITY COUNCIL FORUM HELD IN COUNCIL CHAMBER, CIVIC OFFICES, ANGEL STREET, BRIDGEND ON MONDAY, 30 MARCH 2015 AT 4.00 PM

Present

Councillor MEJ Nott OBE (Chair)

Councillors:

PA Davies
E Dodd
RD Jenkins

Councillors:

HE Morgan
G Phillips
CL Reeves

Councillors:

M Reeves
CE Smith
RL Thomas

Councillors:

HJ Townsend
R Williams
M Winter

Town and Community Councillors:

Bridgend Town	RDL Burns
Coychurch Lower	B Nash
Garw Valley	T M Jenkins
Maesteg Town	P W Jenkins
Merthyr Mawr	W Willis
Ogmore Valley	M Jenkins
Pencoed Town	J McCarthy
Pyle	M Kearn
St Brides Minor	Y Nott

Officers:

A Bowen	Group Manager Housing & Regeneration
S Cook	Chief Executive of Valleys 2 Coast (V2C)
G P Jones	Head of Democratic Services
A Rees	Senior Democratic Services Officer – Committees

83 APOLOGIES FOR ABSENCE

Apologies for absence were received from the members for the reasons so stated:

Councillor M Butcher – Other Council Business
Councillor E M Hughes – Other Council Business
Councillor C L Jones – Holiday
Councillor D Sage – In hospital
Community Councillor B Davies – Other Commitment
Community Councillor N Oram – Other Commitment
Community Councillor M Wilkins – Unwell.

84 DECLARATIONS OF INTEREST

None.

85 APPROVAL OF MINUTES

RESOLVED: That the minutes of the Town and Community Council Forum of 12 January 2015 be approved as a true and accurate record.

86 REPLACEMENT OF AFFORDABLE HOUSING

The Group Manager Housing & Regeneration reported on the demolition works undertaken by V2C and the measures they and the Council have undertaken with regard to the provision of new and affordable housing. She stated that V2C had informed the Council they continually examine the demand and condition of their housing stock, which had resulted in a number of individual option appraisals being undertaken on properties within their estates. In some cases properties had been demolished if it had been determined to be the last viable option for these properties. Demolition of properties had occurred on a number of estates within V2C's ownership and who had separately developed over 30 units of accommodation of a mixed tenure on their own land. V2C was also developing 23 units of social housing at Porthcawl and Cornelly and secured planning consent for the development of 18 units in Maesteg.

The Group Manager Housing & Regeneration informed the Forum that in addition to the works undertaken by V2C, the Council had identified and supported a number of schemes for development by other Registered Social Landlords funded by Social Housing Grant provided by the Welsh Government, with 70 units of accommodation programmed for development in 2015/16 and over 110 units identified for future development.

The Group Manager Housing & Regeneration also informed the Forum that there continued to be a high demand for affordable housing, however due to the scarcity of resources, new affordable housing would be targeted to those areas and property types where the need is greatest. Due to the changes to the welfare system it was envisaged that there would be a considerable increase in the need for smaller or single person accommodation. The Council would continue to negotiate new affordable housing contributions via Section 106 agreements on new development sites to meet the requirements of the adopted Local Development Plan.

The Group Manager Housing & Regeneration informed the Forum that there was growing interest in new and innovative funding models which incorporate institutional investment to build affordable housing, which was currently being assessed.

The Chief Executive of V2C informed the Forum of the role of V2C which is to improve the condition of its housing stock and it also focused on replacing its housing stock and developing more affordable housing. It also took advantage of the availability of Social Housing Grant but was at present undertaking a development of 116 units of mixed tenure housing known as Wood Green at Chelsea Avenue, Cefn Glas from its own resources and in partnership with Bellway Homes without the use of Social Housing Grant.

The Forum referred to the number of properties demolished and developed by V2C which had left a shortfall of approximately 160 properties and expressed its concern that affordable was not being developed fast enough in order to meet the demand. The Chief Executive of V2C informed the Forum that some properties were required to be demolished in order to facilitate the construction of new properties and ideally V2C aspired to have more properties. He stated that some properties require a great deal of money to be spent on their repair. He informed the Forum that V2C had until recently had a modest development programme but he was hoping that its Board would today sign up to a development programme of £25m of 600 properties to be built across the County Borough over the next 10 years.

A member of the Forum questioned the location of the flats in Maes Felin, Wildmill which had been demolished. The Chief Executive of V2C informed the Forum that the flats

which had been demolished were the 4 storey blocks which had low demand and in poor condition with anti-social behaviour in the area. He stated that the remaining blocks had been refurbished. He undertook to provide Members with details of the blocks in Maes Felin which had been refurbished and those which had been demolished.

In response to a question from the Forum, the Chief Executive of V2C stated that the 'bedroom tax' had affected 1,300 tenants of V2C and that a small percentage of tenants had effected a move to alternative accommodation with the majority staying in their present homes.

A member of the Forum questioned whether V2C was satisfied that affordable housing developments had been sufficient through Section 106 Agreements. The Chief Executive of V2C informed the Forum that V2C has good working relationships with the Council and whilst it would prefer to see more affordable housing being built, it had recently been the recipients of funding from the sale of the former Christie Tyler site to purchase 3 properties.

A member of the Forum questioned whether sites which had empty stock would be offered for development in order to bring them back into use. The Group Manager Housing & Regeneration informed the Forum that grants were offered through the private sector renewal policy where properties had been empty for 6 months to bring them back into use and in return the Council require nominations from the waiting list. An empty property loan was administered on behalf of the Welsh Government but this had not proven successful as developers were required to repay the loan. Grant money had been targeted towards owners of empty properties in order to stimulate new development. The Group Manager Housing & Regeneration informed the Forum that the Council had developed a housing allocations policy and as a result of new initiatives which had been developed the Council had avoided putting a family into bed and breakfast accommodation which had been a very positive outcome.

RESOLVED: That the Forum noted the report.

87 DEMOCRATIC DIVERSITY

The Head of Democratic Services reported on the action plan being developed by the Diversity Champion to take forward the diversification of democracy initiated by the Expert group and set out in "On Balance: Diversifying Democracy in Local Government in Wales". He stated that the Expert Group analysed a survey of local Councillors in Wales and set out a plan of action to encourage a greater diversity of candidates to stand for office in 2017. The "On Balance: Diversifying Democracy in Local Government in Wales" report outlined the actions required to increase the diversity of local Councillors in Wales in respect of age, gender, disability and ethnicity.

The Head of Democratic Services informed the Forum that Cabinet at its meeting on 27 May 2014 appointed Councillor H Townsend as the Diversity Champion who had met Welsh Government representatives and other Diversity Champions to discuss plans for progressing the aims of the "On Balance" report. He stated that there were several recommendations of the Expert Panel report which would require the involvement of Town and Community Councils and an initial action plan had been developed with key actions. He requested that Town and Community Councils work with the Diversity Champion, Head of Democratic Services and Equalities and Engagement Officer to collect the relevant diversity data, assess the information as it pertained to each council and determine appropriate strategies to better reflect the make-up of constituents in their respective Councils. Further work will be undertaken to develop the action plan and the Diversity Strategy to meet the requirements of the "On Balance" report and improve the Democratic Diversity within the County Borough.

The Diversity Champion informed the Forum of the work she had undertaken in her role in that she had attended a number of meetings with the Welsh Government and had addressed underrepresented groups. The Diversity Champion stated that she was seeking to share resources with Town and Community Councils and to raise awareness of the need to consider diversity whilst at the same time recognising that all Town and Community were themselves different and diverse. The Diversity Champion informed the Forum that she was seeking to meet Town and Community Councils to ascertain their needs with regard to diversity and in the hope that they would appoint diversity champions. The Diversity Champion informed the Forum that she was intending to collate and assess relevant data to assist in the development of the Diversity Strategy. She stated that the profile of elected Members in the County Borough mirrored that across Wales.

A member of the Forum commented on the importance of diversity in democracy and that administrations were formed from political parties and that political parties needed to increase their efforts to recruit new members. The Diversity Champion commented that her role was non-political but political parties needed to play their part in recruiting new members.

A member of the Forum stated that Bridgend Town Council had discussed Democratic Diversity at its recent meeting and is approximately 50% gender split with a range of religious backgrounds. Bridgend Town Council resolved that it take no action at this time on appointing a Diversity Champion.

The Diversity Champion informed the Forum of the need to ensure training for mentoring and that 15 BCBC Members had been trained to date. The mentoring training which is to commence in June would be funded by the Welsh Government. There would also be a training module on the use of social media. The Diversity Champion informed the Forum that she was part of a network of 22 Diversity Champions across Wales. She stated that work would continue on highlighting diversity despite the re-organisation of Local Government not being known. The Head of Democratic Services informed the Forum that a request had been made to use part of the underspend on budgets to fund the continuation of work on diversity. He stated that a significant number of potential candidates were not politically aligned however officers were willing to signpost them to political parties.

A member of the Forum commented that Maesteg Town Council had welcomed the approach of appointing diversity champions which would help the Council in its decision making.

The Diversity Champion informed the Forum that events were being planned to be held in communities where the role of the Councillor would be explained. The Diversity Champion commented that she would be prepared to attend meetings of Town and Community Councils to address them on diversity.

A member of the Forum stated that St Brides Minor Community Council is considering appointing a diversity champion and that the composition of the Council was now more balanced in terms of gender and stated that Youth Council members should be encouraged to attend Town and Community Council meetings. The Diversity Champion informed the Forum that she had already spoken to the Youth Council as to the possibility of Youth Council members attending meetings of Town and Community Councils. Brackla Community Council was looking at co-opting a member of the Youth Council on to its Community Council. The Leader commented that the Youth Council met regularly with the Cabinet Member - Children and young People.

A member of the Forum commented on the need for the political parties to encourage new members to join which would help with diversity and believed that citizenship should be taught on the curriculum in schools and that democracy needed to reflect society. The Diversity Champion informed the Forum that she had met the Local Government Minister to discuss diversity and that the curriculum in schools is being reviewed by the Welsh Government. She also informed the Forum that the work on the diversity project would be communicated to all Clerks of town and Community Councils.

RESOLVED: That the Town & Community Council Forum:

- notes the content of the report;
- recommend that each Town and Community Council:
 - Identify a Member Champion for Diversity
 - Consider the co-option of a youth member.
 - Encourage their elected members to undertake mentoring of potential successors
 - Work with the BCBC Diversity Champion to collate and assess relevant data and assist in the development of the Diversity Strategy

88 **SCHEDULE OF AGENDA ITEMS**

The Senior Democratic Services Officer - Committees presented a report on behalf of the Monitoring Officer, which informed the Forum of requests for items to be presented at future meetings.

Members requested the inclusion of a review of the Town and Community Council Charter be considered at a subsequent meeting of the Forum

RESOLVED: That the Forum noted the report and the items to be considered at future meetings and requested that reports on the Town and Community Council Fund and a Review of the Town and Community Council Charter be presented to future meetings of the Forum.

The meeting closed at 5.23pm

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT OF THE CORPORATE DIRECTOR - COMMUNITIES

TOWN AND COMMUNITY COUNCIL FORUM

ASSESSMENT OF SCHOOL CROSSING PATROL SITES

1. Purpose of Report.

- 1.1 To advise the forum of the current School Crossing Patrol Policy and Site Assessment Criteria.

2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1 School Crossing Patrols promote road safety, accessibility, individual and community confidence and therefore support the objectives of the Corporate Improvement Plan.

3. Background.

- 3.1 School Crossing Patrols (SCPs) have been formally in existence in the UK for more than half a century.
- 3.2 There are approximately 24 permanent SCPs currently employed by Bridgend County Borough Council. This figure constantly fluctuates as SCPs leave and are recruited. There are no relief SCPs employed at the present time. The recruitment of relief patrols has proven difficult since the removal of the retention payment. Relief patrols are only paid for the duration that they provide cover, which can discourage some applicants as they may not be required to work for long periods of time.
- 3.3 There are 39 SCP sites recorded on the Council's Records. A few of these sites are historical sites and need to be investigated further to determine their status. For example, some of these sites are located at schools which have closed, therefore, SCP provision is not required and the site should be assessed to see whether it is still required or should be disestablished.
- 3.4 The pertinent legislation in regard of School Crossing Patrols as follows;
- The School Crossing Patrol Act 1953 instituted on 1 July 1954 through the School Crossing Patrol Order 1954.
 - The Road Traffic Regulation Act 1984 (Sections 26-28)
 - Section 270 of the Transport Act 2000 and
 - The School Crossing Patrol Sign (England and Wales) Regulations 2006.

- 3.5 The culmination of these acts and regulations gives appropriate authorities the power (it is not a legal/statutory requirement) to appoint school crossing patrols to help children and adults to cross the road, whether or not they are travelling to or from school at such times as they think fit.
- 3.6 School crossing patrols wearing the approved uniform and exhibiting the mandatory sign, have the power to stop traffic. If a driver fails to stop then they can face a fine of up to £1000, 3 penalty points and possible disqualification under the Road Traffic Act 1984.
- 3.7 The Transport Act 2000 gave school crossing patrols the power to help adults as well as children to cross the road at the appointed site.
- 3.8 The provision of a school crossing patrol is similar to the provision of a zebra crossing or pelican crossing in that these help pedestrians to cross the road, but it is still the pedestrian's own responsibility to ensure they do this in a safe manner. The Road Safety Unit carries out a number of activities to achieve this including Kerbcraft, road safety talks, and cycle proficiency. Even where an SCP is provided, it is still the responsibility of the parent/guardian to ensure their children's safety, just as they do when a zebra crossing or pelican crossing is provided.

4. Current situation

- 4.1 The School Crossing Patrol Service comes under the remit of the Communities Directorate, within the Road Safety Unit of the Highways Services Section.
- 4.2 The day to day management of SCPs including the recruitment, training, sickness recording procedures, leave of absence and incident reporting is the responsibility of the Road Safety Unit.
- 4.3 The need to ensure the safety of children, especially on their journeys to and from school is important to the Council's aims of reducing road traffic casualties whilst encouraging active travel to school and promoting a healthier lifestyle. The SCP service plays an important role in delivering these aims. Every parent and guardian wants to have confidence that their child will be safe on the journey to and from school. However, every road cannot have a SCP and so it is necessary to have some way of assessing where to provide the service.
- 4.4 As detailed in the Road Safety GB School Crossing Patrol Service Guidelines (2012), appraisal of a potential site should be carried out objectively and be capable of withstanding challenge or criticism. Road Safety GB (formerly LARSOA) is a national road safety organisation that represents local government road safety teams across the UK. The guidance which is followed represents best practice, but is not statutory. A brief outline of the site assessment criteria is outlined in Appendix 1.
- 4.5 The Council recently adopted a revised process based on recommendations set out in the national guidelines to objectively review requests for new SCP sites and to introduce a system of regular reviews of existing SCP sites e.g. when circumstances change at the SCP site such as school closure, road or traffic changes, provision of a formal crossing or when an SCP leaves.

4.6 It is recognised that the removal of any SCP from a site can be a very emotive issue to the local community and therefore if the SCP site does not meet the criteria but the community consider the provision of an SCP to be important to them, then consideration should be given to other ways of funding the post such as by the Community / Town Council or alternatively, for example, by community groups. Numerous examples of schemes funded on this basis exist elsewhere in the United Kingdom. The SCP would still need to be employed by BCBC but paid for by the community.

5. Effect upon Policy Framework & Procedure Rules.

5.1 None Identified

6. Equalities Impact Assessment

6.1 A high level Equality Impact Assessment has been undertaken and this did not indicate any adverse impact.

7. Financial Implications.

7.1 There are no financial implications in regard to this report as assessment would be carried out by members of the traffic and transportation section.

8. Recommendation.

8.1 It is recommended that the contents of this report are noted.

**MARK SHEPHARD
CORPORATE DIRECTOR - COMMUNITIES**

Contact Officer: Kevin Mulcahy, Group Manager Highways
Telephone: (01656) 642535

E-mail: kevin.mulcahy@bridgend.gov.uk

Background documents – None

Appendix 1 Site Assessment Criteria

The following site assessment criteria is a precise of the process outlined in the Road Safety GB School Crossing Patrol Service Guidelines (2012). The criteria is based on what is known as the PV^2 formula. A detailed explanation of the criteria can be accessed through the following link www.roadsafetygb.org.uk/downloads/SCP-Guidelines-06.12.pdf

The PV^2 formula is a well established calculation used to assess the justification for a pedestrian crossing as well as identifying a potential location to install a crossing. It is the calculation of the total number of pedestrians (P) multiplied total number of passenger car units (V^2) from the busiest consecutive 30 minute period.

The count is undertaken at the busiest periods for am and pm for a period of 30 minutes in 5 minute consecutive intervals.

The count records the number of pedestrians crossing the road at existing sites or within 50 metres of the site for new or unstaffed sites.

The total number of pedestrians (P) is multiplied by the total number of vehicles (V) to give the PV^2 value.

In accordance with the guidance, PV^2 has to reach $4 * 10^6$ for a SCP to be justified as shown in the chart below.

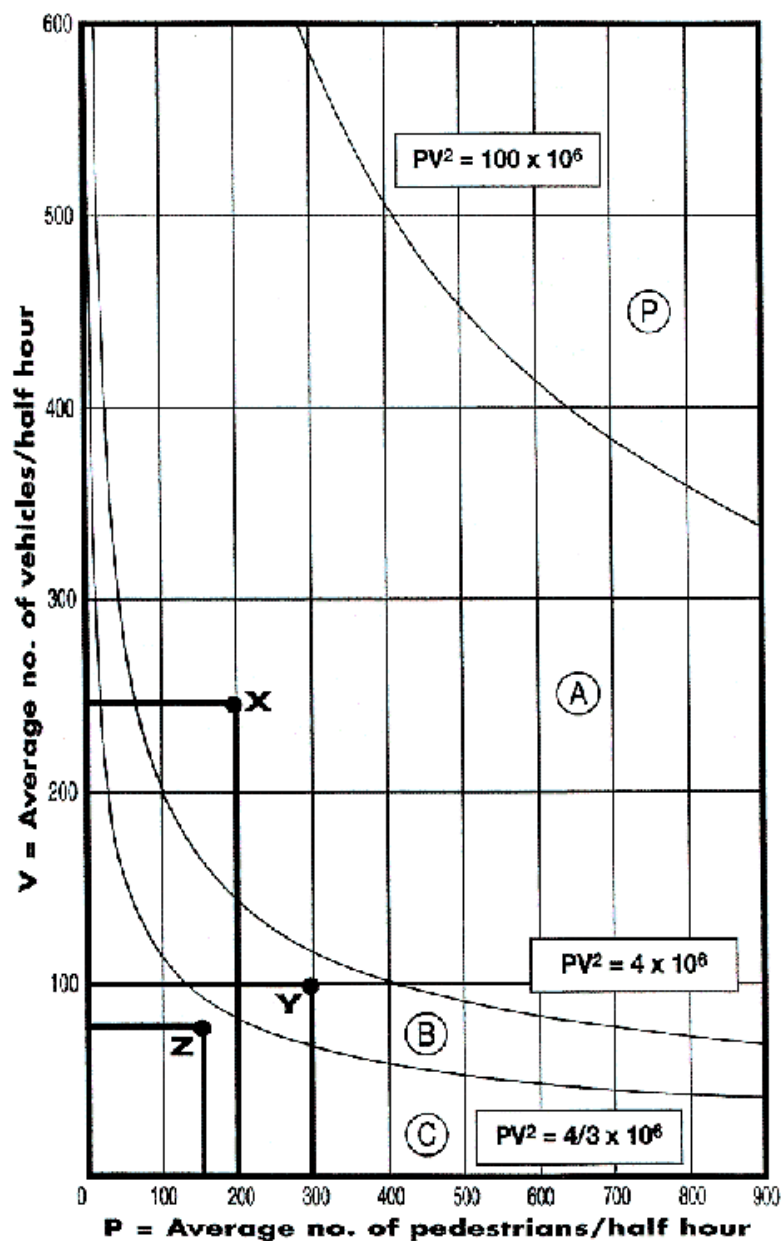
If the figure is less than $4 * 10^6$ then additional factors shall be considered and scored as follows.

These additional factors are as follows;

- Junctions- proximity to junctions from crossing point
- Accidents - Child pedestrian injury within 50 meters of site/proposed site on weekday based on the yearly average over three years – one factor per child pedestrian injury .
- Speed of Traffic – estimated 85 percentile of traffic at time of the count.
- Visibility – along the road from crossing point
- Parking – cars habitually parked
- Age Factor - average age of pedestrians crossing within 50m

The number of factors are added together and the PV^2 is multiplied by the appropriate figure in the table below.

These additional factors are taken into account in the PV^2 formula along with any “risk assessment” reports that have been carried out on school sites. However, the guidance recommends that sites with less than 15 unaccompanied children crossing the road in the busiest 30 minute period should not be considered for establishing a SCP.



Action Chart – Checking SCP Site Viability (using Graph)

Position of Point	Action to be taken
Area 'P'	Crossing facilities justified (It is recommended a light controlled crossing be considered)
Area 'A'	SCP site justified (Recommended establishment of SCP site)
Area 'B'	SCP site not justified at initial assessment (Apply Part 4 of the procedure to verify the position)
Area 'C'	SCP site definitely not justified at initial assessment (Apply Part 4 of the procedure if exceptional circumstances exist)

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO TOWN AND COMMUNITY COUNCIL FORUM

29 JUNE 2015

REPORT OF THE CORPORATE DIRECTOR – RESOURCES

TOWN & COMMUNITY COUNCIL FUND 2015-16

1. Purpose of Report

The purpose of this report is to bring to the attention of the Town and Community Forum the capital allocation for Community Projects for 2015/16 as identified in the Capital Programme.

2. Connection to Corporate Improvement Plan / Other Corporate Priority

- 2.1 In order for Town and Community Councils to benefit from the funding allocated, any projects approved must meet at least one of the Council's Improvement Priorities.

3. Background

- 3.1 The following criteria for allocation of this fund have been approved by Cabinet and reported to the Town and Community Council Forum:

- That an application form must be completed by each Town & Community Council that wishes to apply for this funding.
- That any projects must be linked to BCBC Improvement Priorities.
- That only one bid per Town or Community Council will be considered in each financial year.
- Projects should have a total value in excess of £5,000.
- That the County Borough Council's maximum contribution will be limited to £20,000 for each bid.
- That Town and Community Councils will need to provide details when money will be spent.
- Failure to spend the money in the allocated timescale, without a justifiable reason will result in the funding being rescinded.
- All projects to be of a capital nature – i.e. they must either create or enhance the value of an asset.
- Town and Community Councils to meet at least 50% of the project costs.
- That payment of any grant from the fund will be dependent upon receipt of evidence of costs having been incurred by the Town or Community Council.

- That any on-going revenue costs associated with the project will be met by the Town or Community Council.

Future reviews of the criteria for allocation of this fund will be reported to Cabinet and the Town and Community Council Forum.

3.2 The following table provides an update on all projects approved in 2014/15.

Table 1 – Projects Approved in 2014/15

Council	Project	Total Project Cost	Grant Awarded	Status
Cefn Cribwr CC	Gateway to Mynydd Bach Common & War Memorial	£39,400	£17,926	Approved – works ongoing
Garw Valley CC	Darren Fawr Mountain Bike Trails Signage	£12,000	£5,544	Completed – payment made
Maesteg TC	Highway Safety – paved area adjacent to Llynfi surgery	£6,730	£3,109	Completed – awaiting evidence to make payment
Porthcawl TC	Station Hill refurbishment	£39,990	£18,472	Approved – works ongoing
Pyle CC	Refurbishment of Rosemount Garden	£28,000	£12,937	Completed – payment made
	Total	£126,120	£57,988	

4. Current Situation

4.1 Bids for allocation of the 2015/16 budget - £50,000 - were invited from all Town & Community Councils and the following projects have been submitted and are detailed in the following table.

Table 2 – Bids Received 2015/16

Council	Project	Total Project Cost	Funding Requested & Proposed Allocation	BCBC Improvement Priorities
Brackla CC	Brackla Football Pitch	£26,734	£13,367	Educational Achievement, Supporting Young People & Families, Help Vulnerable & Older People, Encouraging Health Lifestyle
Bridgend TC	Carnegie House Entrance Archway	£6,000	£3,000	Developing Local Economy, Educational Achievement, Supporting Young People & Families, Help Vulnerable & Older People, Encouraging Health Lifestyle
Coity Higher CC	Pedestrian Refuge at Litchard Hill	£19,250	£9,625	Developing Local Economy, Encouraging Health Lifestyle
Laleston CC	Multi-use games area	£65,000 – £80,000	£20,000	Educational Achievement
Maesteg TC	Vehicle activated signs	£10,950	£5,000	Supporting Young People & Families, Help Vulnerable & Older People
Pyle CC	Landscape Improvements	£28,000	£14,000	Developing Local Economy, Help Vulnerable & Older People, Encouraging Health Lifestyle
St Brides Minor CC	Car Park extension	£46,530	£20,000	Supporting Young People & Families, Help Vulnerable & Older People, Encouraging Health Lifestyle
Total Bids		£202,464 to £217,464	£84,992	

4.2 Description of Bids from Town and Community Councils:

- Brackla CC – Brackla Football pitch and grassed area adjacent to pathways – fencing off Brackla Football Pitch and the installation of outside exercise stations alongside the black path.
- Bridgend TC – The commissioning of a new metal archway to the steps of Carnegie House to provide a reasonably prominent name of the building incorporating glazed metal notice board/s and logos.
- Coity Higher CC – A Pedestrian refuge in the centre of the road at Litchard Hill.

- Laleston CC – Construction of a multi-use games area for school and community use in the grounds of Llangewydd Junior School.
- Maesteg TC – Installation of vehicle activated signs at each highway entrance to the Llynfi Valley to reduce speeding of vehicles and thereby increase road safety.
- Pyle CC – Landscape improvements – gateway entrances into the housing estate and avenue tree planting – Marlas Road, Pyle.
- St Brides Minor CC – Sustainable car park extension at the Bryncethin Memorial Hall.

4.3 A detailed review of spend against allocation on projects between 2008/09 and 2011/12 identified an underspend of £35,356. Cabinet approved to utilise this underspend to meet the shortfall against projects submitted in 2015/16 (£34,992).

5. Effect upon Policy Framework & Procedure Rules

5.1 There is no impact on the policy framework and procedure rules.

6. Equality Impact Assessment

6.1 There are no equality implications arising from this report.

7. Financial Implications

7.1 Allocation of funds will be met from within funding allocated within the capital programme for Town and Community Council projects. The proposed allocation will also utilise funds slipped from 2008/09 to 2011/12 to meet the identified shortfall in 2015/16.

8. Recommendation

The Town and Community Council Forum are asked to note the content of the report.

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Finance Manager – Communities and Corporate

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E-mail: Joanne.Norman@Bridgend.gov.uk

Postal Address Bridgend County Borough Council
Raven's Court
Brewery Lane
Bridgend
CF31 4AP

Background documents

Capital Programme 2015/16 – 2014/25 – Cabinet 10 February 2015
Town & Community Council Bids

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BRIDGEND COUNTY BOROUGH COUNCIL
REPORT TO THE TOWN & COMMUNITY COUNCIL FORUM

29 JUNE 2015

REPORT OF THE MONITORING OFFICER

SCHEDULE OF AGENDA ITEMS

1. Purpose of Report.

- 1.1 The purpose of this report is to inform the Town and Community Council Forum of the requests for items to be presented to future meetings.

2. Connection to Corporate Plan / Other Corporate Priority.

- 2.1 The report relates to the Corporate Priority working together to make the best use of our resources by improving the way we communicate and engage with citizens.

3. Background.

- 3.1 As agreed at a meeting of the Town and Community Council Forum held on 29 October 2007 an information report would be presented to subsequent meetings that would:

- indicate the items requested for inclusion by the individual Town and Community Councils; and
- Provide a schedule for the presentation of those items.

4. Current situation / proposal.

- 4.1 The current list of requests and schedule of agenda items to be presented are set out in Appendix A to this report.

5. Effect upon Policy Framework and Procedure Rules.

- 5.1 There is no direct effect on the Policy Framework and Procedure Rules, as a result of the provisions and recommendations of this report

6. Equality Impact Assessment

- 6.1 There are no equality implications attached to this report.

7. Financial Implications

- 7.1 There are no financial implications arising from this report.

8. Recommendation:

- 8.1 That the Town & Community Council Forum notes the contents of this report.

Mr P A Jolley
Assistant Chief Executive Legal and Regulatory Services and Monitoring Officer
12 June 2015

Contact Officer: **Mr Mark Galvin**
Senior Democratic Services Officer - Committees

Telephone: (01656) **643148**

E-mail: Mark.Galvin@bridgend.gov.uk

Postal Address Democratic Services, Civic Offices, Angel St, Bridgend, CF31 4WB

Background documents: None

TOWN & COMMUNITY COUNCIL FORUM - SCHEDULE OF AGENDA ITEMS

The following table shows the requests for agenda items scheduled to be presented to the Forum.

Topic for Consideration	Requested by Town/Community Council/Officer/Committee decision	Officer who compiles report or responds to the Town/Community Council	Date to be presented to Forum, or alternative recommended course of action
Possible areas for collaborative working between Town/Community Council and Bridgend County Borough Council	Pencoed Town Council	Corporate Director – Education and Transformation	Report to be submitted to the next meeting of the Town & Community Council Forum
Updating the Town/Community and Bridgend County Borough Council Charter	Town and Community Council Forum	Assistant Chief Executive – Legal and Regulatory Services	Report to be submitted to a future meeting of the Town & Community Council Forum

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